If you do not mind continuing to receive such messages, no action is required.

Even if you have given your consent, you can ask the organisation any time:
- to stop using or transferring your personal data to third parties for use in direct marketing
- to change the types of products or services marketed to you
- to change the kinds of personal data that are used for direct marketing
- to change to whom your data can be transferred

The organisation must not send you direct marketing messages without your consent or it may commit a criminal offence.

If you no longer wish to receive direct marketing messages

Make a clear opt-out request, preferably in writing: e.g. “I no longer wish to receive your direct marketing messages.” (or similar wording) and keep a copy of your request.

If you still receive direct marketing messages after making an opt-out request

Record the details of the direct marketing messages, including:
- The dates and times you received the direct marketing messages
- The email address or the telephone number of the incoming call
- The name of the organisation which the caller/sender represents
- The name and staff number of the caller/sender
- The products/services advertised
- Your personal data used by the caller/sender

File a complaint with us and provide us with the details
To lodge a successful complaint, you should gather as many details as possible.

Marketing messages that are not addressed you personally (e.g. calls to phone numbers randomly generated) are not subject to the Personal Data (Privacy) Ordinance.
To opt out from unsolicited electronic messages such as faxes or pre-recorded telephone messages that do not address a specific person by name, please contact the Office of the Communications Authority.

For further information, please visit our website (www.pcpd.org.hk) and read the leaflet “Exercising Your Right of Consent to and Opt-out from Direct Marketing Activities.”

December 2014 (First Revision)