



Join Us to Protect and Respect Personal Data

In one of the fastest growing industries rendering legal, business, technology and humanities career opportunities, the Privacy Commissioner for Personal Data, Hong Kong (PCPD), being an independent statutory regulatory body to enforce, educate and facilitate compliance with the Personal Data (Privacy) Ordinance, invites candidates who are intelligent, industrious, positive and have a passion to serve virtually every person and organisation in Hong Kong to join us to rise to the new challenges in protecting and respecting personal data privacy right in the digital age.

Assistant Privacy Commissioner (a directorate post)

The successful candidate will play a key role in overseeing the performance of Legal, Policy & Research teams, maximizing utilization of resources to achieve efficiency and cost-effectiveness; adhering to the principles of transparency and accountability; making continuous efforts to streamline work procedures and prioritise work to deliver the expected result, as well as building and maintaining a professional network.

Minimum Requirements

- a) A good bachelor's degree from a Hong Kong or a recognised university;
- b) A level 2 in the Use of English paper in the Common Recruitment Examination (CRE), or a Grade "B" or above in Use of English in the Hong Kong Advanced Level Examination (HKALE), or Grade "B" or above in English Language (Syllabus B) in the Hong Kong Certificate of Education Examination (HKCEE), or a minimum overall band score of 7.5 in the International English Language Testing System (IELTS) with the Writing Subtest score not lower than 7;
- c) A level 2 in the Use of Chinese paper in the CRE, or a Grade "B" or above in Chinese Language and Culture or Chinese Language and Literature in the HKALE, or Grade "B" or above in Chinese Language in the HKCEE, or equivalent;
- d) At least 10 years' relevant experience in public administration, professional practice or private sector management at a senior level;

- e) Sound judgment, foresight, lateral thinking, leadership, management skills and impeccable integrity;
- f) Sensitivity and alertness to wider social, economic and political issues in making decisions;
- g) Excellent presentational skills in both written and spoken English and Chinese, with proficiency in Putonghua; and
- h) A legal professional qualification with at least 10 years post qualification experience practising in Hong Kong would be an advantage.

Job Description

The successful directorate officer will assist the Privacy Commissioner in the discharge of his statutory duties and responsibilities, including the strategic planning and formulation of operational policies. He or she shall oversee, coordinate and manage the provision of advice and support on legal, policy and research matters, appear in tribunals and courts, conduct public consultations, give talks and lectures, plan and manage the day-to-day operation and resources of the office, liaise and collaborate with persons / organisations performing similar functions in and outside Hong Kong, and promote awareness and understanding of the law and practice of personal data protection.

Remuneration Package

The successful candidate will receive a monthly salary ranging from \$150,950 to \$165,200, depending on qualifications and experience. He or she will be appointed on contract terms. The terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time of the offer of appointment. In addition to a 5-day week, we provide 21 days annual leave, medical, dental and life insurance benefits, cash allowance, contribution to MPF and a gratuity on satisfactory completion of the contract which is up to 15% of the total basic salary for the contract period.

Points to Note

Close of Applications:

30 May 2020 (Saturday) at 11:59pm

Application Procedures:

Interested candidates should apply online in confidence by 1) providing a detailed resume, 2) completing the job application form available on PCPD's website (https://www.pcpd.org.hk/english/about_pcpd/career/career.html), and 3) providing a cover letter in English or Chinese, stating the reasons for suitability for the job, all of which should be sent to the Human Resources Section of the Privacy Commissioner for Personal Data by email (email address: hr@pcpd.org.hk).

Applications without all prescribed documents will not be considered.

Applicants who do not hear from us within eight weeks from the date of the close of applications should consider their applications unsuccessful. All applications will be treated in the strictest confidence. Personal data provided will be used for the recruitment purpose only, and in accordance with the Code of Practice on Human Resource Management, which can be downloaded from PCPD's website. In accordance with our data retention policy, the personal data of unsuccessful candidates collected for this recruitment exercise will be kept for 6 months from its completion and thereafter destroyed.

For enquiries, please call Ms. Wan at 3423 6657.

The PCPD is an Equal Opportunity Employer.

www.pcpd.org.hk

